



# 9



## Inquiry for Drugs Requiring Authorization and Medical Supplies

### Introduction to Inquiry for Drugs Requiring Authorization and Medical Supplies

For your reference, CMS Net Web allows users to find drugs requiring authorization and medical information. To locate this information, click the “Formulary” link on the CMS Net Web menu bar.

### Objectives

At the completion of this section, you will be able to:

- Find drugs requiring authorization in CMS Net Web
- Find medical supplies in CMS Net Web

## 9.1 How to Look Up Drugs Requiring Authorization

Notes

1. Access Procedure Codes by clicking the “Formulary” link on the CMS Net Menu Bar.

The screenshot displays the CMS Net interface. At the top, a navigation bar includes links for 'CCS Modules', 'Provider', 'Reports', and 'Administration'. Below this, a blue menu bar contains 'Authorization' and 'Service Codes'. The 'Authorization' menu is expanded, showing 'Formulary' (circled in red) and 'Procedure Code'. The main content area is divided into three sections: 'BY CLIENT', 'BY PROVIDER', and 'BY SAR NUMBER'. The 'BY CLIENT' section contains input fields for CCS Number, Date of Birth, Client Index Number, SSN, Client Name, Gender (a dropdown menu), and Legal County (a dropdown menu). The 'BY PROVIDER' section includes radio buttons for 'Hospital / Medical Provider', 'Special Care Centers', and 'Dental Provider', along with input fields for Provider Name, Service Begin Date, SAR Status (a dropdown menu), Provider ID, and Service End Date. Red 'find' buttons are positioned next to the Provider Name and Provider ID fields. The 'BY SAR NUMBER' section is currently empty.

2. Click the “Drugs Requiring Authorization” radio button.
3. Enter what you know of the following fields:
  - Code
  - Generic Name
  - Label Name
4. Click the “Search” button.

CCS Modules | Provider | Reports | Administration

Search - Drugs Requiring Authorization and Medical Supplies

DRUGS REQUIRING AUTHORIZATION AND MEDICAL SUPPLIES INQUIRY

☐ Drugs Requiring Authorization 
 ☐ Medical Supplies

Code   
 Generic Name   
 Label Name

## Notes

Example of searching by Generic Name:

- Acetaminophen
- Somatropin

Example of searching by Label Name:

- Tylenol
- Nutropin

### Search Tips:



Searching by a “Code” will return matches that *start with* whatever you type in that field.

*Example for Service Code Field: "4"*

*Returns many matches among others: 49669370001 – Factor IX Complex Human, 4966410001 – Antihemophilic Factor human, 55087108801 - Somatropin*



Searching by a “Generic Name” or “Label Name” returns matches that *contain* whatever you type in that field.

*Example for Generic Name or Label Name: "X"*

*Returns many matches among others: 00023050401 – Botulinum Toxin Type A, 00026062620 – Factor IX Complex Human.*

5. View the information on drugs requiring authorization.
6. If additional matches are supplied, view them on the next page by:  
Clicking the “Next Records” link OR clicking the “Prev Records” link.
7. You may click the “Back” button to return to the Search-Drugs Requiring Authorization and Medical Supplies page.

[CCS Modules](#) | [Provider](#) | [Reports](#) | [Administration](#)

#### Search Results - List of Drugs Requiring Authorization

NDC Code	Generic Name	Label Name	Begin Date	End Date
00002733501	SOMATROPIN	HUMATROPE 5 MG VIAL	03/01/1994	
00002733516	SOMATROPIN	HUMATROPE 5 MG VIAL	03/01/1994	
00002808901	SOMATROPIN	HUMATROPE 6 MG CARTRIDGE	08/01/1999	10/01/2007
00002809001	SOMATROPIN	HUMATROPE 12 MG CARTRIDGE	08/01/1999	10/01/2007
00002809101	SOMATROPIN	HUMATROPE 24 MG CARTRIDGE	08/01/1999	10/01/2007
00002814701	SOMATROPIN	HUMATROPE 6 MG CARTRIDGE	09/01/2005	
00002814801	SOMATROPIN	HUMATROPE 12 MG CARTRIDGE	09/01/2005	
00002814901	SOMATROPIN	HUMATROPE 24 MG CARTRIDGE	09/01/2005	
00013260694	SOMATROPIN	GENOTROPIN 1.5 MG CARTRIDGE	01/01/1996	06/03/2007
00013261681	SOMATROPIN	GENOTROPIN 5.8 MG CARTRIDGE	01/01/1996	06/03/2007
00013261694	SOMATROPIN	GENOTROPIN 5.8 MG CARTRIDGE	01/01/1996	06/03/2007
00013262681	SOMATROPIN	GENOTROPIN 5.8 MG CARTRIDGE	01/01/1996	
00013262694	SOMATROPIN	GENOTROPIN 5.8 MG CARTRIDGE	01/01/1996	
00013264681	SOMATROPIN	GENOTROPIN 13.8 MG CARTRIDGE	04/01/1997	
00013264694	SOMATROPIN	GENOTROPIN 13.8 MG CARTRIDGE	04/01/1997	

Field descriptions are provided in CMS Net Web Online Help.

## 9.2 How to Look Up Medical Supplies

1. Access Procedure Codes by clicking the “Formulary” link on the CMS Net Menu Bar.

CCS Modules | **Provider** | **Reports** | Administration

Authorization | **Service Codes** | **Formulary** | **Procedure Code**

**BY CLIENT**

CCS Number  Client Name   
Date of Birth  Gender   
Client Index Number  Legal County   
SSN

**BY PROVIDER**

☐ Hospital / Medical Provider ☐ Special Care Centers ☐ Dental Provider

Provider Name  **find >** Provider ID  **find >**  
Service Begin Date  Service End Date   
SAR Status

**BY SAR NUMBER**

2. Click the “Medical Supplies” radio button.
3. Enter what you know of the following fields:
  - Code
  - Generic Name
  - Label Name
4. Click the “Search” button.

## Notes

[CCS Modules](#) | [Provider](#) | [Reports](#) | [Administration](#)

### Search - Drugs Requiring Authorization and Medical Supplies

**DRUGS REQUIRING AUTHORIZATION AND MEDICAL SUPPLIES INQUIRY**

☐ Drugs Requiring Authorization ☒ Medical Supplies

Code

Generic Name

Label Name

Search

Clear

Field descriptions are provided in CMS Net Web Online Help.

5. View the information on medical supplies.
6. If additional matches are supplied, view them on the next page by:  
Clicking the “Next Records” link OR clicking the “Prev Records” link.
7. You may click the “Back” button to return to the Search-Drugs Requiring Authorization and Medical Supplies page.

## Notes

[CCS Modules](#) | [Provider](#) | [Reports](#) | [Administration](#)

### Search Results - List of Medical Supplies

Medical Supply Code	Generic Name	Label Name	Begin Date	End Date
9938CVA	GAUZE PADS,STERILE 2X2 (25'S)	STERILE PADS 2X2	05/01/1997	
9938LVA	GAUZE PADS,STERILE 3X3 (25'S)	STERILE PADS 3X3	05/01/1997	
9938MVA	GAUZE PADS,STERILE 4X4 (25')	STERILE PADS 4X4	05/01/1997	

Found 1-3 out of 3 Matching Records

[Back](#)